

Fill out this form, send it in, and we'll get started!

Page _____ of _____

It's really helpful if you fill out a form for each item ordered. Include any information you think we'll need.

Store Name:

Ship to: Store Customer (circle one)

- Ship Via: UPS Ground (3-7 days)
 UPS 2 Day (published rate)
 UPS Overnight (published rate)

Store Phone Number:

- Shipping: Order total \$20-\$50 shipping=\$6
 Order total \$51-\$75 shipping=\$8
 Order total \$76-\$100 shipping=\$10
 Order total \$101-\$150 shipping=\$12
 Order total \$151 & up shipping=\$15

Flat rate based on order retail total
per ship to address

Date	Salesperson	PO Number/Customer Name	E-Mail Proof to: ALL proofs are \$5
Quantity	Item Number and Description		

Write copy and special instructions below

Please print neatly and underline all capital letters.

- Upper and Lower Case all lower case ALL UPPER CASE

Retailers:

You can log in and check the status of orders, print invoices and get tracking numbers. Simply visit fontainemaury.com, then click on the "Retailer NetSuite Login" link .

Envelopes:

Stationery and invitations come with white envelopes. Address printing is not available, but may we suggest a rubber stamp, or a sticker? See books for details.

A few things to note:

Plates may have fine lines around the edge. This is not a crack, or a defect. The art on the plate overlaps because the plate is concave. We promise it will in no way effect the quality of the plate. It will not be remade at no charge.

Colors may not print exactly as shown on samples or albums. They also may not match from product to product exactly.

This order is your acknowledgement of the above information.